

# Agenda

## COUNCIL MEETING

Thursday  
25 April 2019  
7.00 pm

Lord Mayor: Councillor Colin Spooner  
Chief Executive: Colin Carmichael

Everyone is welcome to record meetings of the Council and its Committees using whatever non-disruptive methods you think are suitable. If you are intending to do this please mention it to the Democratic Services Officer and do not use flash photograph unless you have previously asked whether you may do so. If you have any questions about this please contact Democratic Services (members of the press please contact the Press Office).

Please note that the Chair of the meeting has the discretion to withdraw permission and halt any recording if in the Chair's opinion continuing to do so would prejudice proceedings at the meeting. Reasons may include disruption caused by the filming or recording or the nature of the business being conducted.

Anyone filming a meeting is asked to only focus on those actively participating but please also be aware that you may be filmed or recorded whilst attending a council meeting and that attendance at the meeting signifies your agreement to this if it occurs. You are also reminded that the laws of defamation apply and all participants whether speaking, filming or recording are reminded that respect should be shown to all those included in the democratic process.

Persons making recordings are requested not to put undue restrictions on the material produced so that it can be reused and edited by all local people and organisations on a non-commercial basis.

If a meeting passes a motion to exclude the press and public then, in conjunction with this, all rights to record the meeting are removed.

15 April 2019

To: The Members of the CANTERBURY CITY COUNCIL

I hereby summon you to attend **A MEETING OF THE CANTERBURY CITY COUNCIL** to be held at **THE GUILDHALL, ST PETER'S PLACE, CANTERBURY ON THURSDAY 25 APRIL 2019 at 7.00 pm** for the transaction of the business described in the following agenda.



Chief Executive

## **A G E N D A**

### **1 PRAYERS**

### **2 APOLOGIES FOR ABSENCE**

### **3 DECLARATION OF INTERESTS BY COUNCILLORS OR OFFICERS**

TO RECEIVE any declarations for the following in so far as they relate to the business for the meeting:-

- a. Disclosable Pecuniary Interests
- b. Other Significant Interests (what were previously thought of as non-pecuniary Prejudicial interests)
- c. Voluntary Announcements of Other Interests i.e. relevant memberships

Voluntary Announcements of Other Interests not required to be disclosed as DPI's or OSI's, ie announcements made for transparency reasons alone, such as:

- Membership of outside bodies that have made representations on agenda items, or
- Where a Councillor knows a person involved, but does not have a close association with that person, or
- Where an item would affect the well-being of a Councillor, relative, close associate, employer, etc but not his/her financial position.

[Note: an effect on the financial position of a Councillor, relative, close associate, employer, etc; OR an application made by a Councillor, relative, close associate, employer, etc, would both probably constitute either an OSI or in some cases a DPI].

#### **4 PETITIONS OR QUESTIONS**

Any member of the public may present a petition or put a question provided that it is supported by not less than 15 signatories and has given notice to the Democratic Services not later than **12.30pm on Wednesday 24 April 2019**.

The Chief Executive will report verbally any notifications received within the prescribed time limit regarding any petitions or questions for the meeting.

Other than in accordance with the Council's Petition Scheme no debate shall take place upon any matter put before the council by way of petition.

No debate shall take place upon any matter put before the council by way of question except at the discretion of the Lord Mayor, when the Leader or Chair of an appropriate committee may respond. The Leader or the Chair may agree to a written response being sent on behalf of the council.

The Lord Mayor, at his discretion, may determine the order in which the petitions and / or questions are taken.

It is the usual practice to refer any petitions or questions to the relevant decision-making body or if there is a related item on the agenda they will be considered at the meeting.

Under the Council's Petition Scheme -

Duplicate Petitions will not be accepted (Where more than one petition is received in time for a particular meeting, each supporting the same outcome on one matter, each petition organiser will be treated as an independent organiser, but only the petition organiser of the first petition will be invited to address the relevant meeting).

Repeat Petitions will not be accepted (Where a petition will not normally be considered where they are received within six months of another petition being considered by the authority on the same matter).

#### **5 ANNOUNCEMENTS**

TO RECEIVE any announcements by the Lord Mayor, chairmen of committees or the Chief Executive

#### **6 APPOINTMENT OF HONORARY RECORDER (Pages 9 - 10)**

TO CONSIDER the report of the Chief Executive

#### **7 RECOMMENDATIONS TO THE FULL COUNCIL**

Councillors must read the reports to the [Governance Committee](#) and [Policy and Resources Committee](#) as appropriate for the items below, these can be viewed on the Council's website.

TO CONSIDER the following recommendations to **Full Council**:

(a) Review of the Council's Committee System (minute 775)

Recommended by the [Governance Committee on 3 April 2019](#):

1. Continuation of the three service committees outlined in the report, based on the terms of reference set out in the Constitution.
2. To raise the financial threshold applied to the Regeneration and Property Committee for property disposals from £400,000 to £1 million.
3. That the Urgency Sub-Committees be abolished and, where it is not possible to convene a special meeting of the committee, that the Chief Executive use his powers to make all urgent decisions.
4. That the East Kent Independent Remuneration Panel is asked to review the councillors scheme of allowances during the first year of the new council.

(b) Review of Area Forum Arrangements (minute 776)

Recommended by the [Governance Committee on 3 April 2019](#):

That the terms of reference set out in the report be incorporated into the constitution for 2019/20, along with the working group recommendations, with the exception of the question and answer session recommendations where the committee requested that guidance be made available to officers that points A1 and A2 within the forum terms of reference shall encompass a reasonable question and answer session between the public and councillors only if the forum wishes to do so.

(c) Review of appointments to outside bodies (minute 777)

Recommended by the [Governance Committee on 3 April 2019](#):

1. That council appointments to outside bodies are made only when the criteria outlined in the report applies.
2. That councillors continue to be representatives on other outside bodies on a voluntary basis.
3. That where possible councillor appointments will be that of 'observer', or where appropriate committee member, and not a position of Trustee or equivalent management role. Officers will work with outside bodies over the coming months to review their constitutional requirements to rationalise the number requiring a trustee.
4. That the Chief Executive will appoint a liaison officer for the councillor to work with, if the organisation and issues warrant it.
5. That the length of term for all appointments be for a minimum period of two years and a maximum of eight, after which it will only be extended if no other nominees are put forward.
6. That no further non-councillor appointments are made once the existing appointees stand down from their roles or there is a reduction in the number of council appointees.
7. That no more than one formal appointment is made to an outside body. The outside body can make additional appointments directly with councillors on a voluntary basis.

(d) Revisions to the Constitution (minute 778)

Recommended by the [Governance Committee on 3 April 2019](#):

That the proposed revisions to the Constitution set out in the report be accepted and that option B (the appointment of chairmen and vice-chairmen by full

Council) on page 49 of the agenda be adopted as the method for appointing the Chairmen and Vice-Chairmen of the committees.

A version of the Constitution with changes highlighted will be available online prior to the meeting.

(e) Annual Pay Policy Report

The recommendations from the [Policy and Resources Committee on 17 April 2019](#) will be circulated for the meeting.

## 8 COUNCILLORS QUESTIONS

To answer any questions from Councillors under Rule 10 of the Council Procedure Rules.

Details of any questions received will be reported at the meeting.

(Note: There is a time limit of one minute for asking a question and three minutes for its answer, with supplementary questions being allowed, with a total of 30 minutes for all questions).

## 9 NOTICES OF MOTION

(a) Notice of Motion: Theft from motor vehicles

Proposed Councillor Eden-Green  
Seconded Councillor Dixey

There has been a recent spate of car windows being smashed and theft from motor vehicles. This Council seeks an urgent response from the Police Commissioner about what action is being taken to stop this crime wave.

(The notice of motion relates to a matter which could be dealt with at the council meeting.)

(b) Notice of Motion: Mobile internet access

Proposed by Councillor Fitter-Harding  
Seconded by Councillor Williams

This council notes how essential smartphones and high speed mobile internet access are to the residents and businesses of our district, and those who visit it from all over the world.

Although most of the district has good coverage, the centre of Canterbury is particularly underserved - partly due to the medieval buildings and street layout.

Therefore this council:

- Undertakes to lobby mobile phone providers to improve their service.
- Undertakes to work with mobile infrastructure providers to improve the masts and coverage in the city centre.
- Will work with our partners to deploy free WiFi in key areas of the city centre.

(The notice of motion relates to a matter which could be dealt with at the council meeting.)

#### **10 NOTICE OF MOTION REPORT BACK: REDUCING CARBON EMISSIONS**

TO NOTE the resolution of the Policy and Resources Committee in response to the notice of motion, to Full Council in February 2019, that was referred to the Committee for consideration.

This resolution will follow in an agenda supplement.

#### **11 NOTICE OF MOTION REPORT BACK: GRAFFITI (MINUTE 739 REFERS)**

TO NOTE the following resolution of the Community Committee in response to the motion, to Full Council in February 2019, that was referred to the Committee for consideration:

- i. Install cameras in graffiti hotspots so that taggers can be identified and prosecuted.
- ii. Offer rewards of up to £500 for information which leads to the conviction of offenders.
- iii. Write to relevant local retailers reminding them that it is an offence to sell spray paint to minors.
- iv. Publicly confirm that the council will remove graffiti from private property.
- v. Use the council's best endeavours to remove graffiti.
- vi. Write to the police and Crown Prosecution Service to urge them to take a robust approach to convicting offenders

#### **12 COUNCIL - THURSDAY, 14 FEBRUARY 2019 (Pages 11 - 16)**

TO CONFIRM as a true record.

#### **13 TO RECEIVE THE FOLLOWING MINUTES OF THE MEETINGS SPECIFIED AND TO RECEIVE QUESTIONS AND ANSWERS ON ANY OF THE MINUTES**

(Note: By virtue of Article 17.03 of the Council Procedure Rules there shall be no amendment to resolved minutes, save on the written advice from the Monitoring Officer and/or the Chief Financial Officer).

Some minutes will follow in an agenda supplement.

- (a) Audit Committee - 31 January 2019 (Pages 17 - 21)
- (b) Audit Committee - 4 April 2019 (Pages 22 - 25)
- (c) Community Committee - 20 March 2019 (Pages 26 - 32)
- (d) Planning Committee - 5 February 2019 (Pages 33 - 41)
- (e) Planning Committee - 5 March 2019 (Pages 42 - 48)
- (f) Planning Committee - 2 April 2019
- (g) Governance Committee - 3 April 2019

- (h) Policy and Resources Committee - 6 February 2019 (Pages 49 - 56)
- (i) Policy and Resources Committee - 13 March 2019 (Pages 57 - 59)
- (j) Policy and Resources Committee - 17 April 2019
- (k) Regeneration and Property Committee - 28 March 2019 (Pages 60 - 64)
- (l) Whitstable Harbour Board - 1 February 2019 (Pages 65 - 72)
- (m) Whitstable Harbour Board - 12 April 2019

**14 TO RECEIVE ANY NOTICES OF URGENT DECISIONS MADE BY THE CHIEF EXECUTIVE UNDER DELEGATION A3**

The Chief Executive will report any relevant decisions made.

**15 ANY OTHER URGENT BUSINESS TO BE DEALT WITH ON THE NIGHT**