

## Agenda

# **Whitstable Harbour Board**

Friday

**15 November 2019**

At no earlier than\* 3.00 pm

Mallandain Room  
Whitstable Castle  
Tower Hill  
Whitstable  
CT5 2BW

\*Please note at 3pm there will be an informal question and answer session with the Board prior to the commencement of this formal Board meeting. It will last for a maximum of 15 minutes.

## Membership of the Whitstable Harbour Board

Quorum – 5 Members

### Councillors

Councillor Baker  
Councillor Caffery  
Councillor Cornell  
Councillor Dixey

Councillor Todd (Chairman)  
Councillor Watkins  
Councillor I Thomas

### Independent and Co-opted Members

Sue Budden  
Paul Moore  
Peter Steen

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## NOTES

1 Members of the public may speak at meetings of the Committee so long as they contact Democratic Services by 12.30pm the working day before the meeting.

2 Everyone is welcome to record meetings of the Council and its Committees using whatever non-disruptive methods you think are suitable. If you are intending to do this please mention it to the Democratic Services Officer and do not use flash photograph unless you have previously asked whether you may do so. If you have any questions about this please contact Democratic Services (members of the press please contact the Press Office).

Please note that the Chair of the meeting has the discretion to withdraw permission and halt any recording if in the Chair's opinion continuing to do so would prejudice proceedings at the meeting. Reasons may include disruption caused by the filming or recording or the nature of the business being conducted.

Anyone filming a meeting is asked to only focus on those actively participating but please also be aware that you may be filmed or recorded whilst attending a council meeting and that attendance at the meeting signifies your agreement to this if it occurs. You are also reminded that the laws of defamation apply and all participants whether speaking, filming or recording are reminded that respect should be shown to all those included in the democratic process.

Persons making recordings are requested not to put undue restrictions on the material produced so that it can be reused and edited by all local people and organisations on a non-commercial basis.

If a meeting passes a motion to exclude the press and public then, in conjunction with this, all rights to record the meeting are removed.

3 The information contained within this agenda is available in other formats, including Braille, large print, audio cassettes and other languages.

Contact Officer: Vanessa Montgomery ☎ 01227 862009 ✉ [democracy@canterbury.gov.uk](mailto:democracy@canterbury.gov.uk)

Agenda

Page (s)

**1 Apologies for absence**

**2 Substitute Members (Councillors)**

**3 Declaration of interests by Board members and officers**

TO RECEIVE any declarations for the following in so far as they relate to the business for the meeting:-

- a. Disclosable Pecuniary Interests
- b. Other Significant Interests (what were previously thought of as non-pecuniary Prejudicial interests)
- c. Voluntary Announcements of Other Interests

Voluntary Announcements of Other Interests not required to be disclosed as DPI's or OSI's, ie announcements made for transparency reasons alone, such as:

- Membership of outside bodies that have made representations on agenda items, or
- Where a Councillor knows a person involved, but does not have a close association with that person, or
- Where an item would affect the well-being of a Councillor, relative, close associate, employer, etc but not his/her financial position.

[Note: an effect on the financial position of a Councillor, relative, close associate, employer, etc; OR an application made by a Councillor, relative, close associate, employer, etc, would both probably constitute either an OSI or in some cases a DPI].

**4 Public Participation**

Provided that notification has been given to Democratic Services by **12.30pm on the working day before the meeting**, members of the public may speak on any item on the agenda for a maximum of three minutes.

**5 Minutes of the meeting held on 13 September 2019**

6 - 9

To confirm as a true record the minutes of the meeting held on 13 September 2019

**6 South Quay Shed Management Options Update**

TO NOTE the verbal update from Principal Maritime Engineer.

**7 Harbour Pontoon options**

10 - 16

TO CONSIDER the report from the Director of Finance and Procurement.

**8 Whitstable Harbour Board - Business Plan**

17 - 45

TO NOTE the report from the Principal Maritime Engineer.

- 9 Whitstable Harbour draft 2020/21 capital programme and revenue projections** 46 - 52  
TO CONSIDER the report of the Director of Finance and Procurement.
- 10 Budget Monitoring 2019/20** 53 - 55  
TO NOTE the report of the Director of Finance and Procurement.
- 11 Review of Harbour Charges 2020/21** 56 - 61  
TO CONSIDER the report of the Harbour Master.
- 12 Port Manager and Harbour Master's Report** 62 - 64  
TO CONSIDER the report from the Port Manager and Harbour Master.
- 13 Harbour Action Plan** 65 - 66  
TO NOTE
- 14 Date of next meeting**  
3pm, Friday 17 January 2020.
- 15 Any other urgent business to be dealt with in public**
- 16 Exclusion of the press and public**  
TO RESOLVE – That under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act or the Freedom of Information Act or both.
- 17 Property Action Plan Updates** 67 - 77  
TO NOTE
- The action plan updates the Board on ongoing tenant related matters, for example lease negotiations. The Property department act as landlord on behalf of the Board and so manage the tenants and leases directly. Where any decisions by the Board are required a separate item will be listed on the agenda accompanied by a formal report to inform the decision(s).
- (The action plan contains information the disclosure of which is likely to prejudice the commercial interest of both the Council and other bodies (s. 43 Freedom of Information Act 2000). The Council considers that at present the public interest in maintaining the exemption outweighs the public interest in disclosing it. Paragraph 3 of schedule 12A of the Local Government Act 1972 also applies.)
- 18 Any other business which falls under the exempt provisions of the Local Government Act 1972 or the Freedom of Information Act 2000 or both**